



How to Create a Wyoming Company

1. Choose an Entity Type:

Consider what type of company (such as LLC, Corporation, Sole Proprietorship) you would like to form. For a summary of each entity type, see [The Choice is Yours](#). If you need help deciding, you may need to seek legal advice. The Secretary of State is unable to give legal, tax, or financial advice.

2. Choose a Company Name:

Choose a name and then search to see if it is available. You'll need to review the name availability educational resources available before registering the name, see [How to Choose a Company Name](#) and [Name Search Tips](#). Conducting a proper name search will prevent you from having to file additional paperwork and paying additional fees later.

3. Find a Registered Agent:

All business entities filed in Wyoming need a registered agent to accept service of process. You as an individual might qualify to be the registered agent for your company. See [How to Find \(or Become\) a Registered Agent](#) for more information on registered agent requirements.

4. Complete the Correct Paper Form or File Online:

Domestic Profit and Nonprofit Corporations, Domestic Limited Liability Companies, and Domestic Limited Partnerships have the option to **file online**. For all other entity types, foreign qualifications, domestications and continuances, paper filing is required. PDF fill-able forms can be found on our website here.



What To Expect When Submitting Your Filing

Filing Fees: Most formations are \$100.00; Nonprofits are \$50.00; Statutory Foundations are \$250.00. **Paper Filings:** Make check or money order payable to: Wyoming Secretary of State. **Online Filings:** Visa or MasterCard credit cards/debit cards are accepted. A \$3.75 convenience fee will be added to the filing fee.

Processing Time: **Paper filings:** Documents are processed in the order in which they were received, taking no longer than fifteen (15) business days. Paper filings cannot be expedited. **Online Filings:** Company is active as soon as the online filing process is completed.

Filing Confirmation: **Paper Filings:** We send an e-mail with a copy, a certificate, and a receipt. **Online Filings:** Copy, certificate, and receipt are available to download after payment.

Public Records Act: All documents filed with our office are considered public record pursuant to W.S. 16-4-201 et. seq. (Wyoming Public Records Act). Any information keyed in to the online system or stated on the paper form including all signatures will be public upon filing.

5. Maintaining Your Entity:

Annual reports are due every year on the first day of the month in which the company was filed. The report will ask for up to date addresses and contact information, and may also ask for the value of the assets located in Wyoming and/or Officer/Director information as required by Wyoming law.



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Additional Contact Information

State Agencies	
Wyoming Department of Revenue Sales and Use Tax Licensing Ph. 307.777.5200 Email: dor@wyo.gov https://revenue.wyo.gov/	Wyoming Department of Workforce Services Workers' Compensation or Unemployment Insurance Ph: 307.777.8650 https://dws.wyo.gov/
State Economic Development Programs	
Wyoming Small Business Development Center Network https://wyomingsbdc.org/	Wyoming Business Council https://wyomingbusiness.org/

Federal Agencies		
Internal Revenue Service	Financial Crimes Enforcement Network (FinCEN)	
Tax ID Information (EIN)	Beneficial Ownership Information Reporting (BOI)	
https://www.irs.gov/filing	https://fincen.gov/boi or https://fincen.gov/contact	
Federal Business Resources		
U.S. Small Business Administration (SBA)	U.S. Securities and Exchange Commission (SEC)	USA.GOV
https://www.sba.gov/	https://www.sec.gov/resources-small-businesses	https://www.usa.gov/small-business?source=busa

Local Agencies	
Some cities and counties in Wyoming have special permitting/licensing requirements based on a company's nature of business. Contact your local agencies for more information.	
Local County Clerks	Local City Clerks