



How to Create a Wyoming Company

1. **Choose an Entity Type:**

It's important to consider what type of company (such as LLC, Corporation, Sole Proprietorship) you would like to form. For some of the **pros and cons of each entity type**, see [The Choice is Yours](#) on our website. If you need help deciding, you may need to seek legal advice.

2. **Choose a Company Name:**

Choose a name and then [search](#) to see if it is available. For more information on names and name availability, see [How to Choose a Company Name](#). There are **entity-specific name requirements**, such as: a limited liability company name must contain a form of "LLC".

3. **Find a Registered Agent:**

All business entities filed in Wyoming need a registered agent to accept service of process. You as an individual might qualify to be the registered agent for your company. See [How to Find \(or Become\) a Registered Agent](#) for more information.

4. **Complete the Correct Form or File Online:**

Profit and **Nonprofit** Corporations and **Limited Liability Companies** have the option to [file online](#). For paper filing, forms can be found on our website, by clicking on "[Forms](#)" at the top of the page, selecting "**Business**," the desired entity type, and "**Wyoming Entities**."

5. **Filing Fees:**

- The filing fee for most entities is \$100.00; Nonprofit Corporations are \$25.00.
- **Paper Filings:** Check or money order payable to: Wyoming Secretary of State
- **Online Filings:** Visa or MasterCard credit cards and Visa or MasterCard authorized debit cards are accepted. A \$2.00 convenience fee will be added to the filing fee.

6. **Processing Time:**

- **Paper filings:** Documents are processed in the order in which they were received, typically taking about 3-5 business days. Paper filings cannot be expedited.
- **Online Filings:** Company is active as soon as the online filing process is completed.

7. **Filing Confirmation:**

- **Paper Filings:** If you include an e-mail address on the form we will send an e-mail with a copy, a certificate, and a receipt. (If you send an extra paper copy, we will mail it back.)
- **Online Filings:** Copy, certificate and, receipt are available to download after payment.

8. **Maintaining Your Entity:**

- **Annual reports are due every year** on the first day of the month in which the company was filed. The report will ask for updated mailing and contact information, and may also ask for the value of the assets located in Wyoming and/or Officer/Director information.

Additional Contact Information

- [Department of Revenue](#) (Sales and Use Tax) Ph. 307.777.5200 or: dor_taxability@wyo.gov
- [Wyoming Business Council](#) (Licensing and Permitting Questions, Small Business Assistance) Ph. 307.777.2843 or: info.wbc@wyo.gov
- [Department of Workforce Services](#) (Workers' Compensation and Unemployment Insurance) Ph. 307.777.8650
- [Internal Revenue Service](#) (Tax ID / EIN)