

## Message from the Secretary of State's Office

Wyoming Candidates,

As part of a democratic society, public service is one of the highest honors that can be bestowed upon you. Representing your community and your state is an incredibly rewarding experience, unlike any other. We sincerely thank you for your interest in serving our great state by running for elected office.

To assist with navigating the electoral process in Wyoming, we have compiled this guide to help answer your questions about running for office, but feel free to reach out to us for additional information.

With Our Best Regards,

Wyoming Secretary of State,  
Election Division

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## Basic Steps

1. **File for Office**—By 5:00 PM on May 27th, 2022.
2. **Required:** Create required Candidate Account in WYCFIS  
**(\*Statewide Only)**
3. **Optional:** Create a Candidate Campaign Committee Account  
**Statewide** - File on WYCFIS  
**Local** - File at your County Clerk's Office
4. Review 2022 Campaign Guide and Election Code
5. Campaign! (*Many candidates begin prior to filing for office.*)
6. File Campaign Finance Reports
7. If unsuccessful in the Primary,  
**Statewide** - close your candidate account on WYCFIS. May keep candidate committee if ongoing.  
**Local** - May terminate committee by submitting form to County.
8. If successful, file all reports.  
**Statewide** - file on WYCFIS. Close account.  
**Local** - file at your County Office.

# 2022



## Wyoming Candidate Guide

Election Division  
Secretary of State's Office

## Helpful Resources

The Wyoming Secretary of State's Office provides numerous resources for candidates who are considering running for office. Representing the people of Wyoming is an honor and we want you to be prepared!

All of the following documents may be found on our website at : <https://sos.wyo.gov>.

**Offices up for Election**—review this document to determine which offices will be on the 2022 ballot.

**Campaign Guide**—provides helpful tips to all political entity types, such as: campaign contribution limits, advertising rules, campaign finance filing deadlines, etc.

**2022 Election Calendar**—provides deadlines for all election processes required by statute; absentee ballot deadlines, election dates, publication requirements, etc.

**Campaign Finance Tutorials**—Use these as a reference for how to file your campaign finance reports on WYCFIS (statewide candidates only).

**Registry Lists**—Candidates may obtain certain information of registered voters to assist them in campaigning (political purposes only). A registry list order form must be completed with accompanying fee—effective June 1, 2022 (form available on website).

# Qualifications for Holding Office

## Federal Office

### US Senator — \$750

- Must be at least 30 years old
- U.S. Citizen for 9 years
- An inhabitant of the state of Wyoming at the time of election
- Not claiming residency in any other state while seeking nomination.

### US Representative — \$750

- Must be at least 25 years old
- U.S. Citizen for 7 years
- An inhabitant of the state of Wyoming at the time of election
- Not claiming residency in any other state while seeking nomination.

**Filing Office:** WY Secretary of State  
**Campaign Finance:** File with Federal Election Commission (FEC)  
<https://www.fec.gov/>

**\*Statewide means any statewide or legislative office.**  
**\*\* In redistricting years, must reside in the district and be a resident of a county in which a portion of that district is located.**  
**\*\*\* If the boundaries of a district have changed since the last general election, the number of required signatures shall be 2% of the registered voters in the current district boundaries at the close of day on August 15th.**

## Statewide Office

*In addition to being a **qualified elector** and **U.S. Citizen**, the following requirements must be met for these offices.*

### Governor — \$300

- Must be at least 30 years old
- Resided in the state 5 years next preceding their election

### Secretary of State, State Auditor, State Treasurer, State Superintendent of Public Instruction — \$300

- Must be at least 25 years old

### State Senator — \$100

- Must be at least 25 years old
- **\*\*Resided in the district from which elected at least twelve months preceding their election**

### State Representative — \$100

- Must be at least 21 years old
- **\*\*Resided in the district from which elected at least twelve months preceding their election**

**Filing Office:** WY Secretary of State  
**Campaign Finance:** Required to create an account online at the Wyoming Campaign Finance Information Systems website  
<https://www.wycampaignfinance.gov>  
Total of two reports due.

## County & Municipal Office

*All county officers must be a **qualified elector**, a **U.S. Citizen**, and reside in the county during their term of office. Additional requirements must be met for all offices listed below.*

### County Assessor — \$100

- Shall own real property in the county in which he is elected.

### County Attorney — \$100

- Shall be a member of the bar of Wyoming.

### District Attorney — \$100

- Shall be a licensed attorney for at least 4 years
- Be a member, in good standing, of the Wyoming state bar

## Community College & School Board

### Community College Board Trustee—No fee

- Must reside in the community college district and in the sub district, if applicable

### School Board Trustee — No fee

- Must reside in the community college district

**Filing Office:** County Clerk  
**Campaign Finance:** Paper filings at your County Clerk's Office. Forms available on the Wyoming Secretary of State's website -  
<http://sos.wyo.gov/>

## Independent Candidates

*Candidates are required to meet the qualifications as set forth for each corresponding office.*

*Petitions must be filed with the appropriate office by the deadline—**August 29, 2022.***

*The petition must be signed by registered electors, resident in the jurisdiction and eligible to vote for the petitioner.*

### Federal and Statewide Office — \$750/\$300

Accepted signature requirement shall be no less than 2% of the total number of votes cast in the state for U.S. Rep in the last General Election: 5,418

### \*\*\*State Legislative Office — \$100

Accepted signature requirement shall be no less than 2% of the total number of votes cast for the office in that particular district in the last General Election: Number dependent on district.

### \*\*\*County Office — \$100

Accepted signature requirement shall be no less than 2% of the total number of votes cast in the county for U.S. Rep in the last General Election: Number dependent on county.

**Filing Office:** Petition shall be filed in the appropriate office and accompanied by the same fee required for the same office of candidates seeking nomination by primary election.  
**Campaign Finance:** Once an established candidate, candidate must adhere to campaign finance rules of the same office for which they are submitting their petition.