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For Office Use Only

APOSTILLE/AUTHENTICATION REQUEST

- In-person apostille/authentication requests are processed by appointment only. Please call 307.777.7370 or email apostilles@wyo.gov to schedule an appointment.
- If submitted by mail, typical processing time is 5 business days. Expedited service is not available. Please send documents to the address above (tracking is recommended).
- Apostille/authentications cannot be provided on documents to be used within the United States or its territories. Please indicate the receiving country in the box below.
- Include a fee of \$20 per document by cash, money order, or check payable to the Wyoming Secretary of State. Card payments are not accepted.
- Documents must be certified by a Wyoming official such as a State Registrar or a Clerk of Court. Wyoming business documents must be issued and certified by the Wyoming Secretary of State. **All other documents must be notarized by a Wyoming notarial officer.**

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<p style="color: red;">If requesting documents from WY Secretary of State’s Business Division, processing time can be up to 15 business days. Include additional fees for certificates of good standing/other business certificates (\$20), and certified copies of articles (\$10 for up to 10 pages; if over 10 pages, please call or email).</p> <p>Entity name: _____</p> <p>Document(s) requested: _____</p>			
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<p><input type="checkbox"/> A pre-paid, addressed envelope or shipping label is enclosed.</p> <p><input type="checkbox"/> I will pick up my documents. Call or email me when ready at _____.</p>			