

Registered Limited Liability Partnership Instructions



Wyoming Secretary of State

Herschler Building East, Suite 101 ♦ 122 W 25th Street ♦ Cheyenne, WY 82002-0020

307.777.7311 ♦ Business@wyo.gov

Before Filing Please Note

- ☐ **Filing fee of \$150.00.** Make check or money order payable to Wyoming Secretary of State.
- ☐ Pursuant to W.S. 17-21-1104(h), the name must end with "Registered Limited Liability Partnership", "Limited Liability Partnership", "R.L.L.P.", "L.L.P.", "RLLP", or "LLP".
- ☐ Under the circumstance specified in W.S. 17-28-104(e), **an email address is required.**
- ☐ The application must be accompanied by an **original certificate of existence/good standing**, dated not more than sixty (60) days prior to filing in Wyoming, authenticated by the Secretary of State or official having custody of corporate records in the state or country of formation.
- ☐ **Annual reports are due every year** on the first day of the anniversary month of formation. If not paid within 60 days of the due date the entity will be subject to dissolution.
- ☐ Please review the form prior to submission. **The Secretary of State's Office is unable to process incomplete forms.**



You're Ready to Mail in Your Documents!

- ♦ **Processing time is up to 15 business days** following the date of receipt in our office.
- ♦ Wyoming statutes do not allow for expedited filing at this time. Your filing will be processed in the order it is received.
- ♦ You can visit our website at <http://wyobiz.wyo.gov> to see what day is currently being processed.

Additional Contact Information

- ♦ **Department of Revenue** (Sales and Use Tax Information)
 - Ph. 307.777.5200 OR <https://revenue.state.wy.us/>
- ♦ **Department of Workforce Services** (Workers' Compensation or Unemployment Insurance)
 - Ph. 307.777.8650 OR <http://www.wyomingworkforce.org/>
- ♦ **Internal Revenue Service** (Tax ID Information)
 - <https://www.irs.gov/Filing>



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For Office Use Only

Foreign Registered Limited Liability Partnership Statement of Registration

1. Name of the Registered Limited Liability Partnership as organized:

2. Name it proposes to register and transact business in Wyoming:

(W.S. §17-21-1104 requires that the name of a foreign registered limited liability partnership must end with "Registered Limited Liability Partnership", "Limited Liability Partnership", "R.L.L.P.", "L.L.P.", "RLLP", or "LLP".)

3. Jurisdiction under the laws of which govern its partnership agreement and under which it is registered as a limited liability partnership:

(State or country)

4. Principal office address which, if in this state, shall be its registered office for service of process and the name of its registered agent:

*(The registered agent may be an individual resident in Wyoming or a domestic or foreign business entity authorized to transact business in Wyoming. **The registered agent must have a physical address in Wyoming.** If the registered office includes a suite number, it must be included in the registered office address. A Drop Box is not acceptable. A PO Box is acceptable if listed **in addition to a physical address.**)*

Name:

Address:

*(If mail is received at a Post Office Box, please list above **in addition to the physical address.**)*

5. If the partnership's principal office is not located in this state, the address of a registered office and the name and address of a registered agent for service of process in this state, which the partnership will be required to maintain:

6. Mailing address of the registered limited liability partnership:

7. Principal office address:

8. Brief statement of the business in which the partnership engages:

9. State the date this partnership began doing business in Wyoming or the date it will begin to do business in Wyoming. *(Please note that a corporation doing business in Wyoming for greater than forty-five (45) calendar days without a Certificate of Authority shall be subject to **back taxes and penalties** pursuant to W.S. 17-16-1502(d) due at the time of qualification.)*:

(mm/dd/yyyy)

10. Any other information:

11. This partnership is a registered limited liability partnership.

12. Certification. *(Please check the box to complete the required certification.)*

I consent on behalf of the business entity to accept electronic service of process at the required email address provided on the form under the circumstances specified in W.S. 17-28-104(e).

13. This statement of registration has been executed by one (1) or more partners authorized to execute a statement of registration.

Signature: _____

Date:

(mm/dd/yyyy)

Print Name:

Title:

Signature: _____

Date:

(mm/dd/yyyy)

Print Name:

Title:

Contact Person:

Email:

Daytime Phone Number:

(An email address is required. Email(s) provided will receive important reminders, notices and filing evidence.)

REQUIRED ATTACHMENT TO INCLUDE WITH THE FILING

The completed application must be accompanied by an **original certificate of existence/good standing**, dated not more than sixty (60) days prior to filing in Wyoming, duly authenticated by the Secretary of State or other official having custody of corporate records in the state or country of formation.



Consent to Appointment by Registered Agent

I, _____, registered office located at
(name of registered agent)

voluntarily consent to serve

*(registered office physical address, city, state, & zip)

as the registered agent for
(name of business entity)

I hereby certify that I am in compliance with the requirements of W.S. 17-28-101 through W.S. 17-28-111.

Signature: _____
(Shall be executed by the registered agent.)

Date: _____
(mm/dd/yyyy)

Print Name:

Daytime Phone:

Title:

Email:

(An email address is required. Email(s) provided will receive important reminders, notices and filing evidence.)

Registered Agent Mailing Address
(if different than above):

IMPORTANT: If you are an existing registered agent and your existing address on record does not match what is provided on this form, a **Registered Agent Information Update** form is also required.