



Wyoming Secretary of State
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Cheyenne, WY 82002-0020
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CERTIFIED COPY/CERTIFICATE REQUEST FORM

- Requests and appropriate payment must be mailed to the address above. Acceptable forms of payment: check or money order made payable to the Wyoming Secretary of State or pre-paid (PAD) account. Credit card payments are not accepted. *Note: if using a pre-paid (PAD) account, you may email your request to SOSRequest@wyo.gov.*
- Processing time is up to 15 business days following the date of receipt in our office. Expedited service is not available.
- For questions, contact the Business Division at 307.777.7311 or SOSRequest@wyo.gov

REQUESTER INFORMATION			
Name:		Phone:	Email:
Mailing address:		City:	State: Zip code:
DOCUMENT INFORMATION			
Business Name:		# of pages:	Amount enclosed: PAD account # (if applicable):
Filing ID #:			
<i>Certified copy of initial filing</i> <i>Certified copy of initial filing plus all amendments (excludes annual reports)</i> <i>Certified copy of specific document(s) (list below)</i> _____		<i>Certificate of Organization/Incorporation</i> <i>Certificate of Good Standing</i> <i>Other Certificate of Evidence (list below)</i> _____	
A certified copy which totals ten (10) pages or less is \$10. A certified copy which amounts to greater than ten (10) pages, add \$5 plus \$.15 per page after ten (10) pages.		All certificates are \$20. If you need a certified copy or certificate apostilled or authenticated (for use in another country), please use the <u>Apostille/Authentication form</u> .	
RETURN DELIVERY INFORMATION			
A pre-paid, addressed envelope or shipping label is enclosed.			
Email using the following email address:			