

STATEMENT OF CONTRIBUTIONS AND EXPENDITURES

Federal Political Action Committee

W.S. 22-25-106 through 109

This form is for FEDERAL POLITICAL ACTION COMMITTEES (PACs), excluding those that contribute or expend funds only to federal candidates or for federal issues.

Who must file?

Candidates for federal office, campaign committees for candidates for federal office and federal political action committees that are making contributions or expenditures only to federal candidates or for federal issues shall not be required to file contribution and expenditure reports under this section if the candidate or the committee is required to comply with federal election law reporting requirements. W.S. 22-25-106(g)

What must be filed and when?

- A committee shall file an itemized statement of contributions and expenditures at least seven (7) days *before* the election up to the fourteenth day before the election. W.S. 22-25-106(b)(i)
- The committee shall file any amendments to a filed report within ten (10) days *after* a primary, general or special election. W.S. 22-25-106(b)(i)
- A committee formed after an election to defray campaign expenses incurred during a previous election, and any ongoing committee, shall file an itemized statement of contributions and expenditures on December 31st of each odd-numbered year and shall continue to make the reports until the committee terminates. W.S. 22-25-106(b)(ii)
- All reports required by subsection (b) of this section shall be signed by both the chairman and treasurer. The reports shall set forth the full and complete record of contributions including cash, goods or services and actual and promised expenditures. The date of each contribution of one hundred dollars (\$100.00) or more, any expenditure or obligation, the name of the person from whom received or to whom paid and the purpose of each expenditure or obligation shall be listed. Nothing in this subsection shall be construed to require the disclosure of the names of individuals paid to circulate an initiative or referendum petition. All contributions under one hundred dollars (\$100.00) shall be reported but need not be itemized. Should the accumulation of contributions from a person exceed the one hundred dollar (\$100.00) threshold, all contributions from that person shall be itemized. If the contributions, expenditures or obligations were for more than one (1) candidate, the amounts attributable to each shall be itemized separately. W.S. 22-25-106(c)

Where do I file?

- **Filing Office:** Reports shall be filed in the office specified in W.S. 22-25-107(a)(i-vii).
 - For reports to be filed with the secretary of state, our filing website is currently being updated and will be ready to accept Federal PAC reports by December 1st, 2023. This form is temporarily available for those who wish to file their odd-numbered year reports before those updates are finished. Completed forms shall be emailed to elections@wyo.gov. **Note: The deadline for odd-numbered year reports is December 31st.**
 - Upon completion of those updates, reports shall be filed at <https://www.wycampaignfinance.gov>.
 - For reports to be filed with the county clerk, please visit <https://sos.wyo.gov/Elections/Docs/WYCountyClerks.pdf> for office information.

What are the filing deadlines for the 2024 election?

- **Primary Election:** Contributions & Expenditures – 7 days before the Primary: **Aug. 6 - Aug. 13, 2024**
- **General Election:** Contributions & Expenditures – 7 days before the General: **Oct. 22 - Oct. 29, 2024**
- **Non-Election Year (odd-numbered year):** Contributions & Expenditures: **Dec. 31st**
- **Special Election:** Contributions & Expenditures – 7 days before the election

Reporting requirements:

The general rule is that a committee should note and keep track of all campaign contributions no matter how small. The law only requires you to itemize contributions on this form that total \$100 or more. However, keep in mind that if you receive \$80 from a contributor who then later gives you \$30, you must report the total \$110 contribution on this form.

Penalty for not reporting:

A person found guilty of violating Wyoming campaign finance statutes is subject to criminal charges. Failure to file a required report could result in a civil penalty of up to five hundred dollars (\$500.00) per day. W.S. 22-25-108(f).

Federal PAC Contributions & Expenditures Report

(PLEASE COMPLETE REQUIRED SECTIONS)

FILING OFFICE:
SECRETARY OF STATE
Office Use Only

1. Reporting Period:

Statement covers period of _____ to _____
(mm/dd/yyyy) (mm/dd/yyyy)

2. Type of Report (Please select one option.):

- Contributions & Expenditures: Dec 31, 2023 (odd-year)
 Special Election
 Amendment

3. Federal Political Action Committee (PAC) Information:

PAC Name: _____ Phone Number: _____
Chairman Name: _____ Treasurer Name: _____
Mailing Address: _____ E-mail Address(es): _____
(Street Address)

(City, State, Zip)

4. Contributions:

Did you have contributions or expenditures to report for this filing period? Yes No

If yes, please complete A-C below.

A. Contributions

- | | |
|---|----------|
| 1. Contributions from individuals (p 2) | \$ _____ |
| 2. Contributions from PACs (p 3) | \$ _____ |
| 3. Contributions from political parties (p 3) | \$ _____ |
| 4. Contributions from corporations, organizations, associations, etc. (p 4) | \$ _____ |
| 5. Anonymous contributions (p 5) | \$ _____ |
| 6. In-kind contributions (p 5) | \$ _____ |
| 7. Loans (p 6) | \$ _____ |
| 8. Un-itemized contributions – defined as less than \$100 (p 6) | \$ _____ |

B. Total Contributions for this Filing Period (sum of A1-A8) \$ _____

C. Total Expenditures for this Filing Period (p 7) \$ _____

5. Signature:

I certify that I have examined this statement and I swear or affirm under penalty of perjury to the best of my knowledge and belief, it is true, correct and complete.

Chairman Printed

Treasurer Printed

Chairman Signature

Treasurer Signature

Date

Date

Itemization of Contributions

(Use Additional Sheets as Necessary)

Contributions – Individuals

Name	Address (City, State, Zip)	Date	Amount
			\$
			\$
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			\$

Contributions – Political Action Committees

Name (Identify by Full Name)	Address (City, State, Zip)	Date	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
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			\$
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			\$
			\$
			\$

Contributions – Political Party Central Committees

Name	Address (City, State, Zip)	Date	Amount
			\$
			\$
			\$
			\$
			\$
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			\$
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			\$
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			\$
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			\$
			\$
			\$
			\$

Contributions – Corporations, Organizations, Associations, etc.

Name	Address (City, State, Zip)	Date	Amount
			\$
			\$
			\$
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Contributions – Anonymous

(Anonymous contributions are those contributions whose origins cannot be determined, i.e., “pass the hat” contributions. An anonymous contribution does not mean a contributor may donate to the candidate or PAC with the understanding the contributor’s name will not be reported.)

Event	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

I do not know, nor can I ascertain, the origin of the above anonymous contributions.

Signature of Candidate, Chairman or Treasurer

Date

Contributions – In-Kind

(In-Kind contributions are goods and services in place of cash. For example, someone purchases stamps for a mailing and donates the stamps; this is an in-kind contribution.)

Name	Address (City, State, Zip)	Description	Amount/Value
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Contributions – Loans

Name	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

Contributions – Unitemized Contributions

(Contributions under \$100.00. For example, you have a chili dinner. Tickets are \$10.00 each and you sell 500 tickets. You may report these in aggregate here by reporting \$5,000.00)

Description	Date	Amount
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

