



**Wyoming Secretary of State**  
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## Refund Request Form

Refunds will be reviewed using information provided below. As such, please complete all information that is applicable to your request. Please also note that convenience fees associated with electronically filed documents will not be refunded.

Business ID#:

Receipt No.:

Name/Business:

Address:

City:

State

Zip Code:

Contact Person:

Phone:

Document Filed:

Amount Requested:

Reason for Refund:

Signature:

Date:

Printed Name:

Title:

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### Refund Approval - Secretary of State's Office Only

Refund Amount:

Receipt No.:

Authorized Signature:

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