

Example: Basic Electronic Notary Journal Spreadsheet

| | A | B | C | D | E | F |
|---|------------------|-------------------|--------------------------|----------------------|---------------|-------------------|
| 1 | Name | Notarization Date | Identification Presented | Type of Notarization | Document Date | Type of Document |
| 2 | | | | | | |
| 3 | Carlos Montoya | 7/1/2021 | Personal Knowledge | Signature Witness | 7/1/2021 | Power of Attorney |
| 4 | Taryn Gupta | 7/1/2021 | P.K. | Sig. Witness | 7/1/2021 | POA |
| 5 | Alissa Salvatore | 7/1/2021 | AZ DL - expired 2020 | Acknowledgement | 6/1/2021 | Property Sale |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |